

Actions from West Area Panel meeting 13<sup>th</sup> September 2023

Deadline for staff to respond: {9am on Thursday 9<sup>th</sup> November}

All staff please note *Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form is filled in.

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed or Outstanding?	Date Action completed or planned completion date?
<b>WA1</b>	Meet with Muriel Briault to visit Valley Road	Justine Harris		<b>Complete</b>	October 23
<b>WA2</b>	Provide a more comprehensive response to Cllr Miller on the issues at Elizabeth Court	Martin Reid/ Peter Huntbach	A report has been sent to Cllr Miller.	<b>Complete</b>	7 November 2023.
<b>WA3</b>	Provide more information on how water checks are undertaken	Martin Reid/Geof Gage	Inspections for water safety are undertaken by an external contractor on a periodic basis, some schemes are more regular than others due to the nature, seniors as an example. Any issues found are reported and then a works order is placed for rectification. The performance of the contractor is monitored by the HIAM's team.	<b>Complete</b>	09.10.2023

